



Club Sports Travel Form

Complete form five (5) days prior to departure. Forms must be signed by the RCC President or Assistant Director, Recreational Sports. Consult the RCC Guidebook for additional travel details.

Club Sport: _____ Today's Date: _____

Destination: _____ Method of Travel: _____

Purpose: _____ # of members traveling: _____

****PLEASE ATTACH TRIP ITINERARY TO THIS FORM****

(If applicable, include car list with drivers and their passengers and/or flight #'s and times)

Departure

Day(s): _____ Date(s): _____ Time: _____

Return

Day(s): _____ Date(s): _____ Time: _____

Lodging Information:

Place: _____ Address: _____ Phone: _____

Emergency Contact for Trip:

Name: _____ E-Mail: _____ Phone: _____

Event Contact Information:

Name: _____ E-Mail: _____ Phone: _____

Signed/Approved:

Club President Date: _____ Phone: _____

RCC President / Date: _____ Phone: _____
Assistant Director, Rec Sports