

Accounts Overview

Each club sport has 3 financial accounts to which they can make purchases, reimbursements or deposits: USC Credit Union Account, RCC Account and Gift Account.

Credit Union Account

- Managed by club but supervised by RCC
- Can check account balance via USCCU online login
- Each club has their own account name, online login, and account number
- Where dues and fundraising moneys are deposited
- Money is paid from this account via check, either to reimburse or pay ahead
- Each club has 1-3 authorized signers that must sign checks along with a Club Sports staff member
- Coaches are paid from this account
- Quickest account to process purchases or reimbursements

RCC Account

- Managed by the university
- Only income is RCC allocation and possible contingency funding
- Can get money out of this account via reimbursement, purchase order, and internal requisitions
- Purchase orders are limited to USC-approved vendors
- Internal requisitions are to other USC auxiliaries (e.g. booking a room at TCC or purchasing T-shirts from the USC Bookstore)
- Reimbursements require university travel or non-travel forms
- Generally more restrictive than credit union

Gift Account

- Managed by the university
- Income is from donations (check or online)
- If you are: Women's Lacrosse, Men's Lacrosse, Ice Hockey, Men's Rowing, Men's Rugby, Triathlon, Cycling Club, Women's Ice Hockey Club, or Equestrian Club, you have an individual account and account number
- If you are any other club sport, your donations reside in the USC Intramural and Club Sports General Fund account, but are tracked individually
- Can get money out of this account via reimbursement, purchase order, and internal requisitions (same restrictions as RCC Account)
- Generally more restrictive than credit union